

Guide to Facilities and Resources for Grantham College

Service Name	The Library
Contact Details	Kate Marshall (Learning Resources Manager) kmarshall@grantham.ac.uk Fiona Roberts is currently covering Kate's maternity leave froberts@grantham.ac.uk
Opening Hours	<u>Term-time</u> Monday – Thursday 8.30am – 7.15pm Friday 8.30am – 4.30pm <u>Vacations</u> Monday – Thursday 8.30am – 5pm Friday 8.30am – 4.30pm
Access / Location <i>Please let us know prior to your arrival if you have any special requirements</i>	Grantham College, Stonebridge Road, Grantham, Lincolnshire NG31 9AP. Detailed directions to the College are available on the College's website at http://www.grantham.ac.uk Access is via the College's main Stonebridge Road entrance. The Library is located on the ground floor immediately to the right of the main entrance. Library facilities are on two levels. Staff will assist on retrieving materials from the second level if required. Parking is very limited in term-time. Town pay operated car-parks are within approximately five minutes walking distance from the College.
Borrowing & Membership <i>Whilst using this service you will be expected to comply with institutional policies and regulations, including those pertaining to copyright</i>	All print resources are for reference only. Electronic resources are not available except for the Open Access Enquiry Catalogue.
Photocopying	One black and white card operated photocopier is available in the Library. Copy cards are available for purchase at NIXX Shop, situated off the main foyer.
Computer Catalogue	Access is online at http://lib.grantham.ac.uk/heritage/
Studying	There is seating for 31 readers for quiet study in the Library
Computers / Internet	Computer access is only available to those people enrolled on courses at Grantham College
Resources	16000 books, 117 journals and 220 videos. The stock reflects the subjects taught at College, both traditional A-level and vocational.
Other Facilities & Resources	N/A
Guides & Leaflets	Leaflets available in the Library include <ul style="list-style-type: none"> • User Guide to Grantham College Learning Resources • Research and Study Skills • Guide to the Harvard System